

****AMENDED – 24 JUN 2004****
****NATIONWIDE****
NATIONAL GUARD OF ARIZONA
HUMAN RESOURCE OFFICE
5636 East McDowell Road, Phoenix, AZ 85008-3495
PHONE (602) 267-2783; DSN 853-2783
WEBSITE: www.az.ngb.army.mil/hro
EXCEPTED
TECHNICIAN VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: 04-201T

DATE: 23 JUNE 2004

CLOSING DATE: 26 JUL 2004

POSITION TITLE, SERIES, GRADE, AND POSITION NUMBER:

FABRIC WORKER, WG-3105-09, TC43021000

APPOINTMENT FACTORS: OFFICER () WARRANT OFFICER () ENLISTED (X)

SALARY RANGE:

\$18.93 - \$22.08 PA

SUPERVISORY () MANAGERIAL ()

NON-SUPERVISORY/NON-MANAGERIAL (X)

LOCATION OF POSITION:

SURFACE MAINTENANCE ACTIVITY, CSMS, PHOENIX, ARIZONA

AREA OF CONSIDERATION: This position is the Federal/Excepted Civil Service and is **open to current members of the Arizona Army National and those eligible for membership**. Individual selected will receive a Permanent appointment subject to the completion of a one-year trial period. If a Permanent technician is selected, they will remain in that status. Acceptance of a Federal Excepted technician position of over 179 days in length will cause termination from the Selected Reserve Incentive Program (BONUS). Individual selected will be required to take a pre-employment medical screening which will be paid for by the Agency. **PCS funds are not authorized.**

NOTE: Must Possess or qualify for the appropriate security clearance.

NOTE: Must possess or be able to obtain a government drivers license to operate tow vehicles.

NATIONAL GUARD REQUIREMENTS: Excepted employees must wear the uniform prescribed by the Adjutant General. Acceptance of the position constitutes concurrence with this requirement. Once the selection is made, the candidate(s) must be a member of the Arizona (ARMY) National Guard, (Any unit supported by SMA), qualify for and be placed in the following compatible AFSC/MOS/AOC: CMF: 21, 63; MOS: 92S

Acceptance of this position requires participation in the Direct Deposit/Electronic Funds Transfer Program.

KNOWN PROMOTION POTENTIAL: NONE

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:

Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.

1. Knowledge of characteristics of dopes and solvents and their effects on fabrics.
2. Knowledge of safety precautions relative to the use of dopes.
3. Knowledge of supply procedures and use and care of life support equipment.
4. Ability to communicate effectively both orally and in writing.

INSTRUCTIONS FOR APPLYING: Individuals who meet the basic qualification requirements (General and Specialized Experience) may apply. **Individuals applying for Excepted Technician positions may submit Optional Form 612 (Optional Application for Federal Employment) , or a Resume. OPTIONAL FORM 306 (DECLARATION FOR FEDERAL EMPLOYMENT) IS A REQUIRED FORM. FAILURE TO SUBMIT THIS FORM WILL CAUSE THE APPLICATION TO NOT BE CONSIDERED.** Whatever form of application that is chosen it must contain the Announcement Number, Title and Grade(s) of the job being applied for. Personal information must include full name and address (including ZIP Code), Day and evening phone numbers (with area code), Social Security Number, Country of citizenship and Highest Federal civilian grade held (also include job series and dates held). Education information must include; High School Name, city and State and dates of diploma or GED, Colleges or Universities Name, city and State, Majors type and years of any degrees received, and total semester or quarter hours earned (if no degree show total credits earned and indicate whether semester or quarter hours). Work experience information should be limited to either paid or nonpaid experience directly related to the position that the individual is applying for and must include; Job Title, Duties and accomplishments, Employers name and address, Supervisors name and phone number, starting and ending dates, hours per week and salary. In addition to the above described information all applications should include AZNG Forms 335-1-R (Military Brief), 335-2-R (Knowledge, Skill and Ability Supplement), and 335-4-R (Applicant Research Questionnaire). Applications will be accepted without the AZNG Forms. However, applications may not receive an adequate evaluation if these forms are not submitted. Applications must arrive in the HRO Office by close of business on closing date shown on announcement. All applicants must be citizens (or owe allegiance to the U.S.). **USE OF GOVERNMENT RESOURCES (FAX, MAIL, ETC.) TO SEND APPLICATIONS IS PROHIBITED AND WILL NOT BE ACCEPTED BY THE HUMAN RESOURCES OFFICE. FAXED APPLICATIONS WILL NOT BE ACCEPTED.** For further information call 267-2783 or DSN 853-2783. **EQUAL OPPORTUNITY:** The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or nonmembership in an employee organization or any other non-merit factor.

MINIMUM QUALIFICATION REQUIREMENTS: Each applicant must fully substantiate on their application how they meet the requirements listed below in the Specialized Experience area; otherwise applicant will be considered unqualified for this position.

SPECIALIZED EXPERIENCE: Must have 18 months experience in canvas and leather repair. Must have experience in functions such as inspecting, repairing, fabricating, fitting fabric and rubberized items, and doping aircraft control surfaces.

BRIEF JOB DESCRIPTION: This position is located in the Service Maintenance Activity, Combined Support Maintenance Shop (CSMS). Its primary purpose is to make, modify, repair, and replace parts of articles in support of maintenance activities in the CSMS. Fabricates canvas covers, tarpaulins and other canvas and leather items, some of which are difficult to construct and fit because of irregular configurations, uncommon shapes and sizes. Measures area, machinery or other object on which canvas is to be installed. Sketches pattern of item to be fabricated on heavy paper or cloth laying out, as necessary, circles, angles, curves and irregular shapes. Cuts out pattern; determines thickness and gauge of material needed. Cuts out all parts of item with heavy scissors. Sews parts of canvas and leather reinforcements together. Punches holes and inserts grommets into canvas using grommet machine. Replaces hardware on canvas and webbing. Attaches tack buttons by clinching tack and buttons to material with hammer and wood block or by fastening with tack-button machine. Prepares and circular stitches iron rings. Inserts brass grommets using die set, lead block, hollow steel cutter and punch, fastener anvil, riveting hammer, and wood mallet. Inserts eyelets. Attaches tabular or belt rivets to canvas and webbing items. Installs tent slips; attaches other types of hardware to canvas equipment and tentage slips by shapes. Cuts out and attaches various types of billets to canvas equipment. Affixes rolled end, angled short end, and wide webbing straps. Fabricates stitched grip and rope reinforced strap handles. Replaces damaged parts of suspenders. Upholsters vehicles. Examines vehicle to determine extent of repair. Strips upholstery from seat assemblies. Repairs or replaces defective seat parts such as frames, springs, and padding using hardwood or plywood, insulating pads, foam rubber, twill, adhesive tape, tie wire, tacks, and burlap. Measures, cuts, and sews new covering, using head shears, and single needle, and lockstitch machine. Installs and secures interior trim such as door and cowl panels, arm rests, metal trim, and door and window handles. Cuts out and installs new floor mats, carpeting, and weather stripping. Repairs worn or damaged leather equipment and attachments. Hand sews leather using saddler's stitch or running stitch and tools such as stitch maker, awl, fid, and needles. Machine sews items made of soft leather. Fastens pieces of leather together and joins edges by thonging when decorative effect is desired. Finishes edges and surface of leather. Replaces missing or damaged buckles.

SELECTING SUPERVISOR: CW4 RICHARD TOMPKINS